

# 臺南市七股國小遠距教學軟體 Teams 操作說明-學生版

步驟 1：連結校網 <https://www.cgps.tn.edu.tw>

點選右側欄位 Microsoft Teams

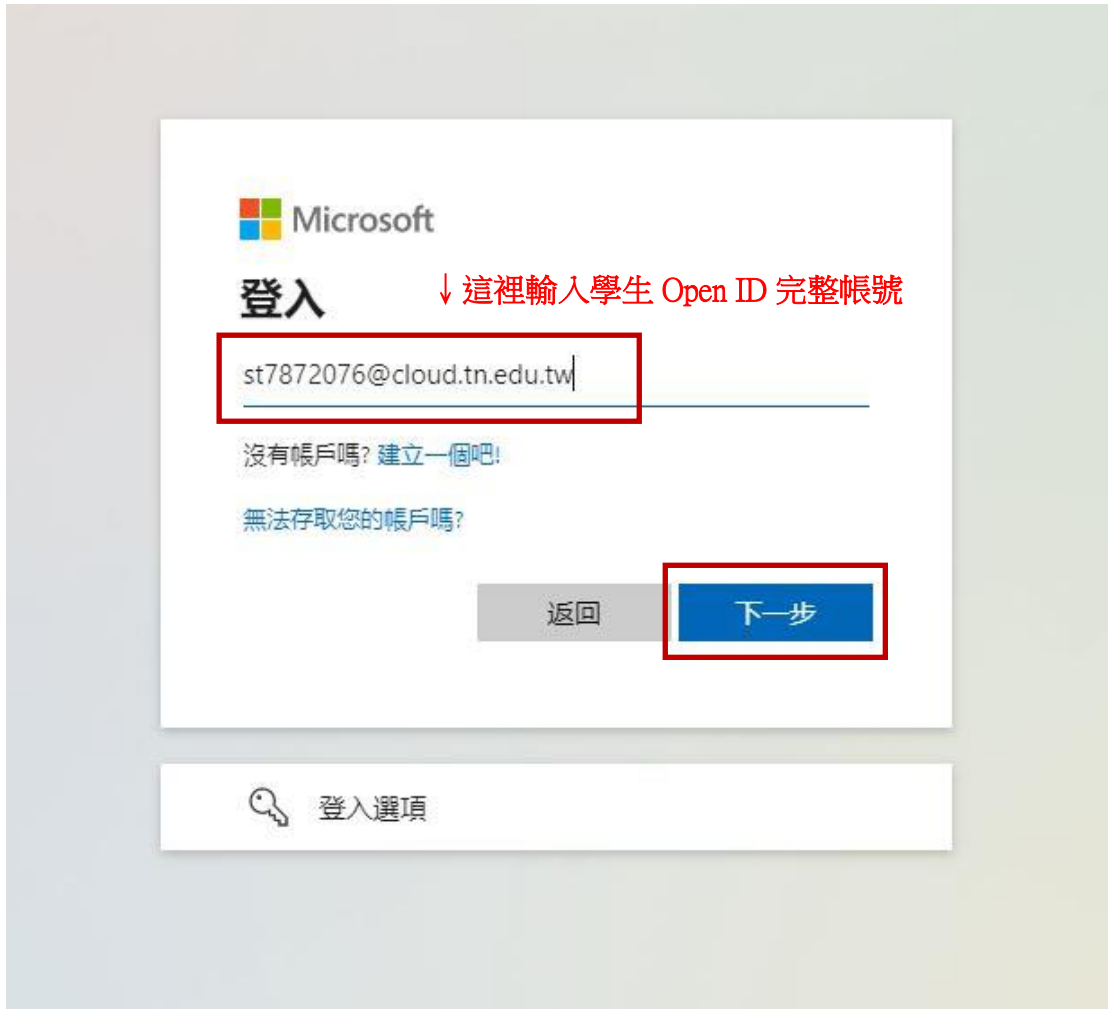
The screenshot shows the CGPS website interface. On the left is a navigation menu with items like '臺南市教師會', '優學網', '綠色伙伴學校', '電子郵件', '公務行政', '差勤管理系統', '臺南市教育資訊中心', '公務入口網', '教育局填報系統', '教育儲蓄戶', '人事服務網', and '校安通報中心'. The main content area features a '榮譽榜' section with several news items and a '本校公告系統' section with tabs for '所有消息', '一般公告', '校內公告', '研習公告', '電腦資訊', '學校活動集錦', and '主計室'. On the right side, there is a vertical sidebar with various educational resources, including '學習好站', '學習吧 LearnMode', 'Microsoft 365', 'Microsoft Teams' (highlighted with a red box), '南瀛天文館', and 'COOL ENGLISH 英語線上學習平台'.

步驟 2：點選登入按鈕

The screenshot shows the Microsoft Teams website. At the top, there is a navigation bar with 'Microsoft | Teams' and various menu options. Below the navigation bar, there is a blue banner with the text '立即使用 Microsoft Teams 與家人和朋友講話、聊天和協定計畫 - 深入了解 >'. The main content area features the heading 'Microsoft Teams' and the sub-heading '在同一個位置開會、聊天、撥打電話和共同作業。'. Below this, there are two buttons: '免費註冊' and '登入' (highlighted with a red box). At the bottom, there is a link '查看方案與定價 >'. On the right side, there is a large image showing a family (a woman, a man, and a child) in a video call, with a chat window overlaid on the bottom left.

步驟 3：輸入**完整的**台南市學生教育帳號(Open ID)

例：st7872076@cloud.tn.edu.tw (完整的帳號需包含@cloud.tn.edu.tw)

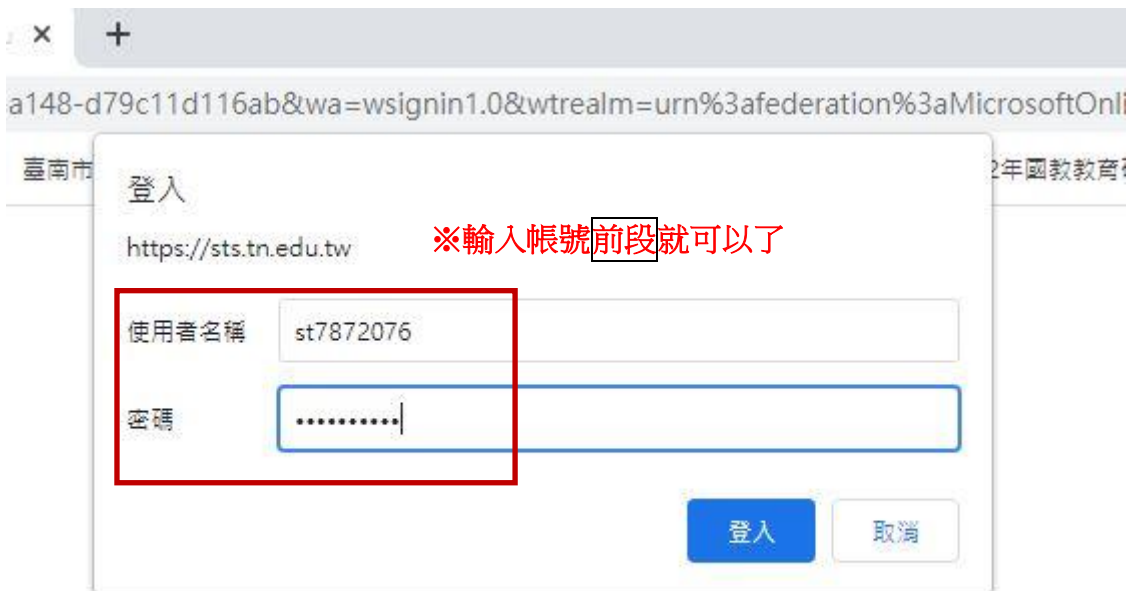


The image shows a Microsoft login interface. At the top left is the Microsoft logo. Below it, the word "登入" (Login) is displayed in large black characters. To the right of "登入" is a red arrow pointing down to a text input field, with the red text "這裡輸入學生 Open ID 完整帳號" (Enter your student Open ID complete account here). The text "st7872076@cloud.tn.edu.tw" is entered into this field, and the entire input area is enclosed in a red rectangular box. Below the input field are two links: "沒有帳戶嗎? 建立一個吧!" (Don't have an account? Create one!) and "無法存取您的帳戶嗎?" (Can't access your account?). At the bottom right, there are two buttons: a grey "返回" (Back) button and a blue "下一步" (Next) button, with the "Next" button highlighted by a red rectangular box. Below the main login area is a white box with a key icon and the text "登入選項" (Login options).

步驟 4：再輸入一次台南市學生教育帳號與密碼(Open ID)

此處帳號僅需輸入 Open ID 前段帳號即可。

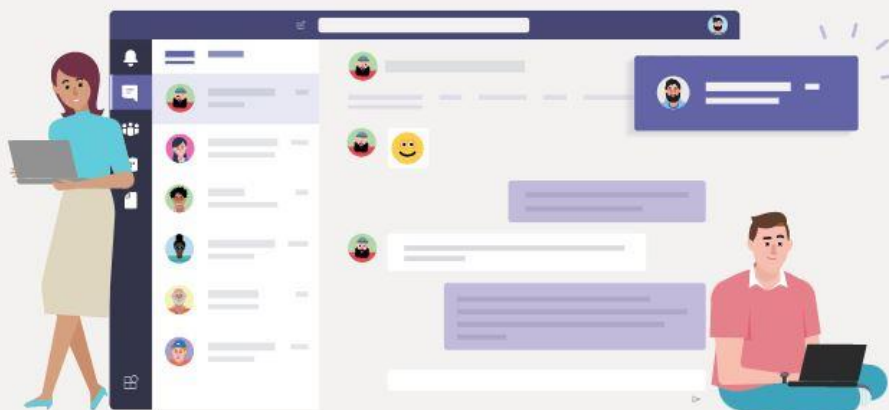
例：st7872076



The image shows a login dialog box overlaid on a web browser. The dialog box has a title bar with "臺南市" (Tainan City) on the left and "2年國教教育" (2-year national education) on the right. The main title of the dialog is "登入" (Login). Below the title is the URL "https://sts.tn.edu.tw". To the right of the URL is a red text annotation: "※輸入帳號前段就可以了" (※You can just enter the first part of the account number). Below this are two input fields: "使用者名稱" (Username) with the value "st7872076" and "密碼" (Password) with a masked input (dots). The "使用者名稱" field is enclosed in a red rectangular box. At the bottom right of the dialog are two buttons: a blue "登入" (Login) button and a grey "取消" (Cancel) button.

## 步驟 5：點選改用 Web 應用程式

### Microsoft Teams

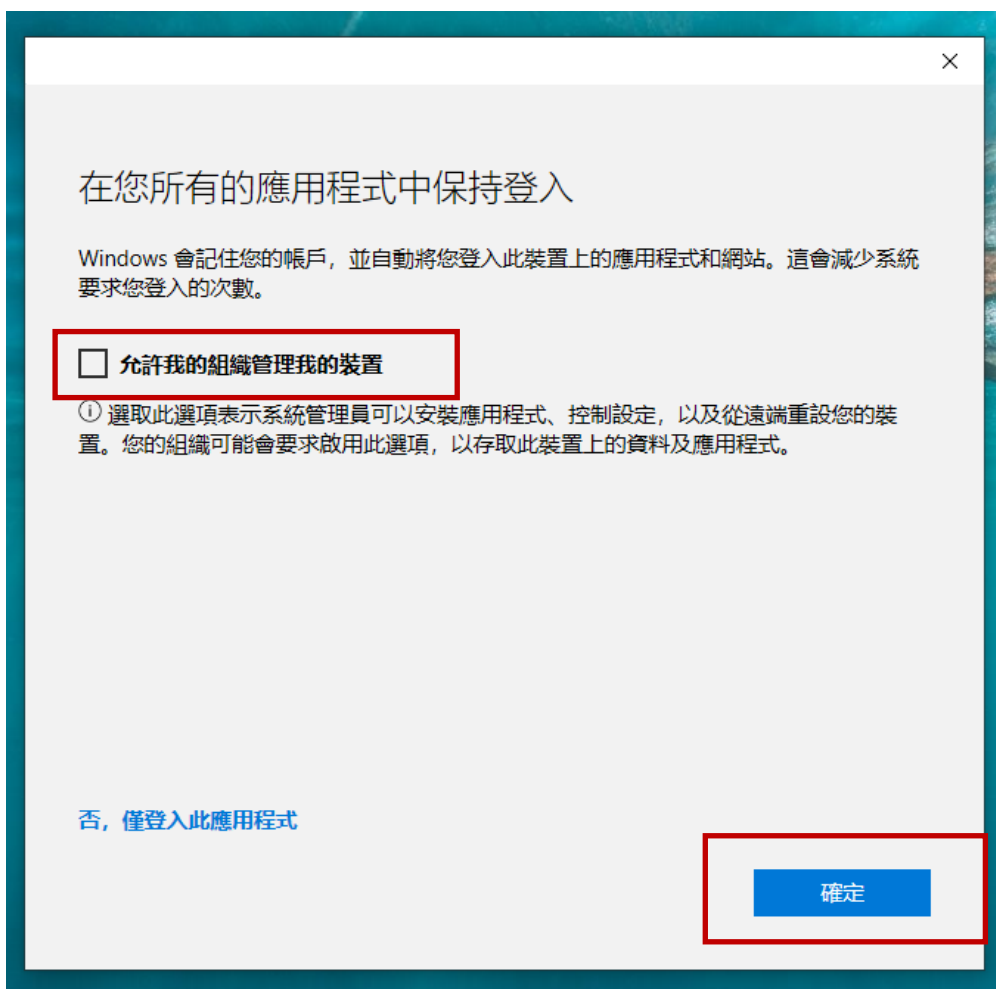
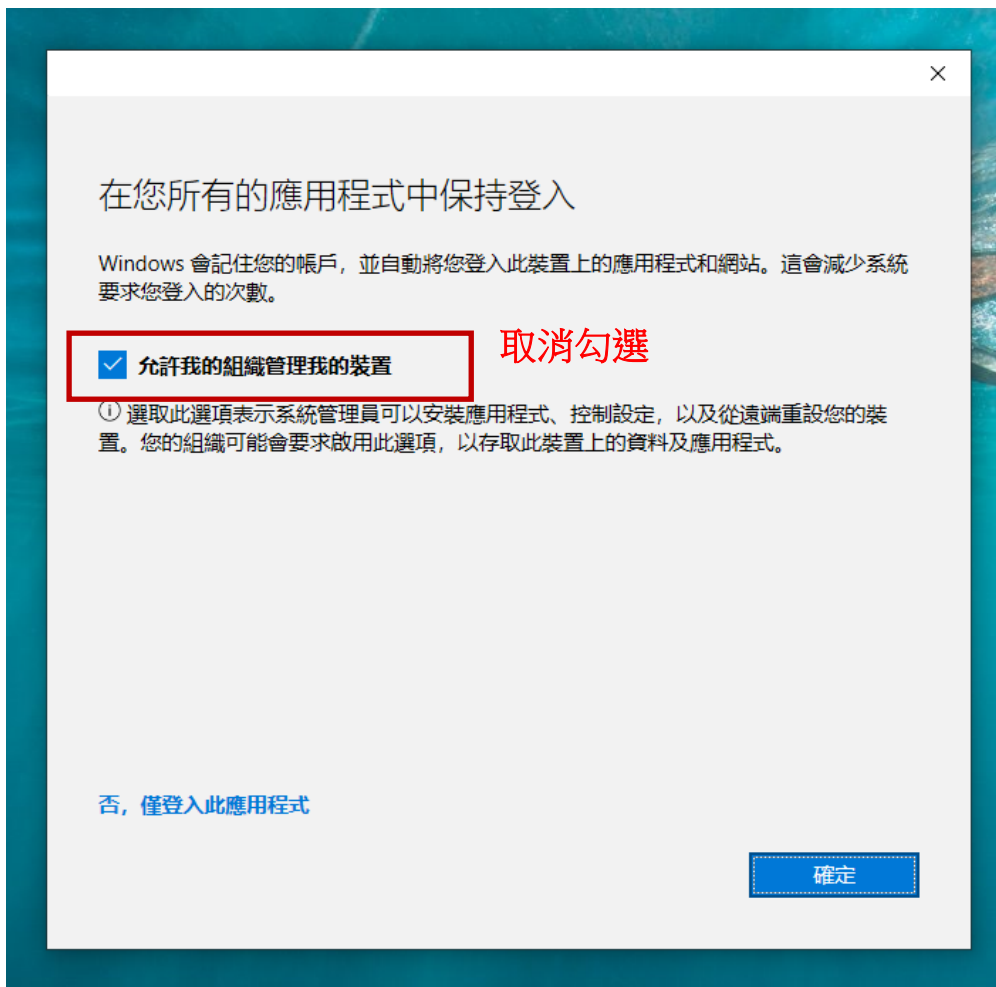


下載 Teams 桌面版應用程式以便能  
更容易保持聯絡。

取得 Windows 應用程式

改用 Web 應用程式

步驟 6：將 **允許我的組織管理我的裝置** **取消勾選**



## 步驟 7：大功告成！

您已大功告成！

已順利新增您的帳戶。現在您有權存取公司的應用程式及服務。

完成

步驟 8：恭喜你！已成功進入 teams  
快來加入你自己的班級團隊吧！  
點選加入或建立團隊按鈕



步驟 9：輸入你的班級團隊代碼，加入團隊。



※複製以下代碼，貼上就可以了。

一甲團隊代碼：83f1f3f

三甲團隊代碼：2jy8f08

四甲團隊代碼：2vr6gu0

五甲團隊代碼：ph2avev

六甲團隊代碼：x59jidb