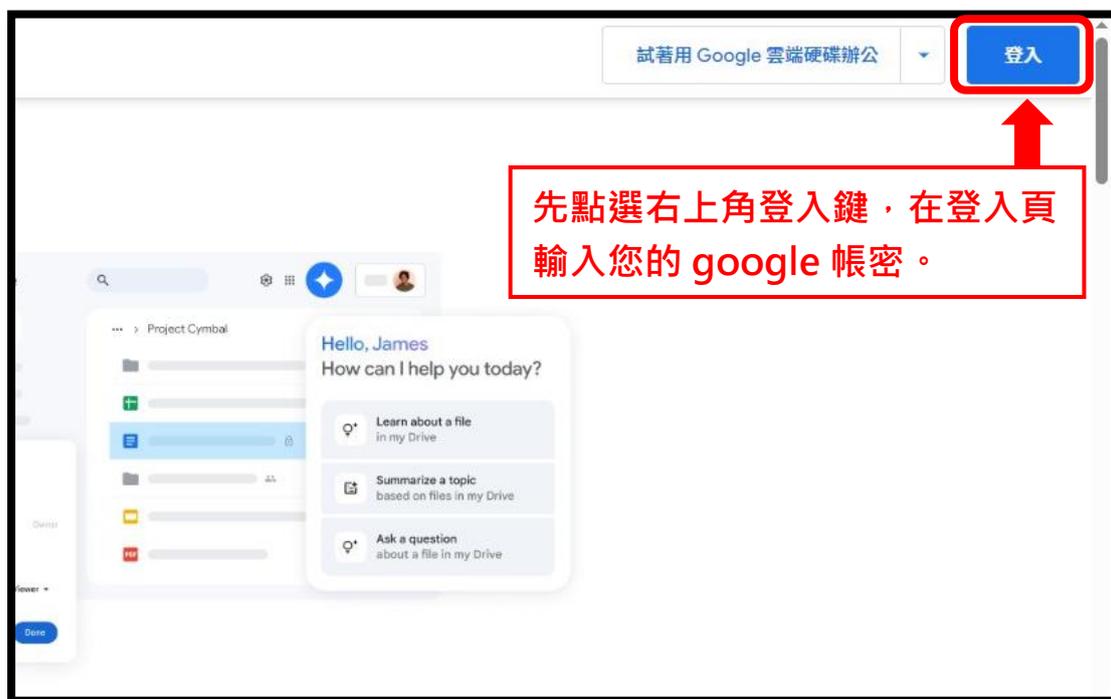


Google Meet 視訊會議更改帳號名稱步驟指引

步驟一：請先登入您的 google 帳戶。



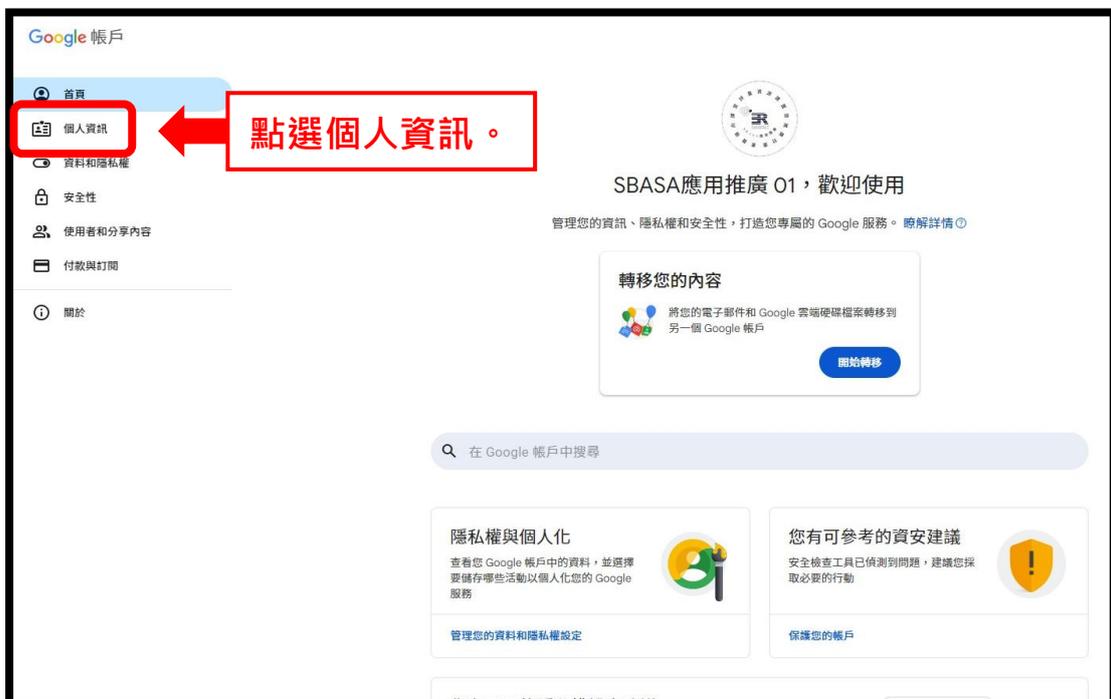
步驟二：點選右上角個人圖示。



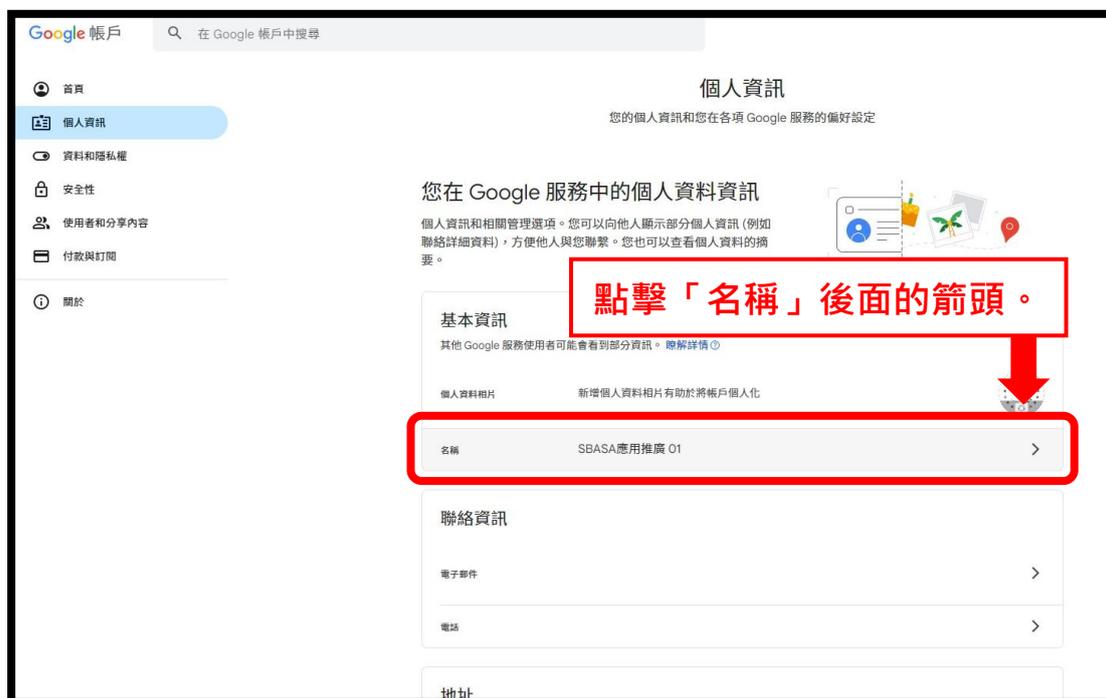
步驟三：點選「管理你的 Google 帳戶」。



步驟四：點選「個人資訊」。



步驟五：點擊「名稱」後面的箭頭。



步驟六：再點選「名稱」後面箭頭。



步驟七：修改名稱，並點選「儲存」。

The screenshot shows the '名稱' (Name) settings page. At the top left is a back arrow and the title '名稱'. Below this is a text box explaining that the name change applies to the Google account and may be seen by others. There are two input fields: '名字' (Name) containing '台師大' and '姓氏' (Surname) containing '劉 OO'. Red arrows point from text boxes to these fields: '將名字欄修改「服務單位」' points to the '名字' field, and '將姓氏欄修改「姓名」' points to the '姓氏' field. A large red '1' is on the left side of the form. Below the fields is a green box with the example: '例：劉 OO 台師大，請盡量七字內，謝謝！' and a link '都能看見這項資訊。瞭解詳情 ⓘ'. At the bottom right are '取消' (Cancel) and '儲存' (Save) buttons. A red '2' is next to the '儲存' button.

~恭喜完成~

※ 若未更新成功，請按重新整理鍵。

※ 若仍未成功，則請稍待五分鐘後，再重新確認！